

Application for



Employment

Last Name

First Name

Today's Date:

Address

City

Zip Code

Phone Number

WORK EXPERIENCE - LIST MOST RECENT JOB FIRST

From m To	Employer's Name/Address/Telephone	Start Pay	Job Title
		End Pay	Reason for Leaving

Describe the Work You Did

From m To	Employer's Name/Address/Telephone	Start Pay	Job Title
		End Pay	Reason for Leaving

Describe the Work You Did

From m To	Employer's Name/Address/Telephone	Start Pay	Job Title
		End Pay	Reason for Leaving

Describe the Work You Did

GENERAL INFORMATION

What position are you applying for? _____ **Full Time?** Yes [] No [] **Part Time?** Yes [] No []

When are you available to start work? _____

Are you at least 18 years old? Yes [] No []

If not, can you provide a valid Work Permit, high school diploma, or equivalent? Yes [] No []

What languages do you speak, read, or write fluently? _____

If hired, can you verify that you have the legal right to work in the United States? Yes [] No []

Do you have any special skills, training, or experience which may help you qualify for this job? Yes [] No []

If so, please explain _____

Do you have a reliable means of transportation to get to work? Yes [] No []

Are there any times during the week that you are not available to work? Yes [] No [] If so, please explain _____

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses? Yes [] No []

Yes If so, please explain

(NOTE: Conviction will not necessarily disqualify applicant)

How did you find out about this job? _____

Highest Level of Education _____ Did you Graduate? _____

CERTIFICATION AND ACKNOWLEDGMENT

I certify that the information provided herein is true and correct to the best of my knowledge. I understand that, if employed, falsified statements on this Application for Employment form will be considered grounds for termination.

I authorize the company to thoroughly investigate my work experience and any other matters related to my suitability for employment. I further authorize my former employers to disclose to the company any and all information they may have concerning my previous employment. In addition, I hereby release the company, my former employers, and all other persons from any and all claims, demands, or liabilities arising out of, or in any way related to, such disclosure.

I acknowledge that, if employed, both the company and I have the right to terminate the employment relationship at any time, with or without cause or advance notice. This employment at will relationship will remain in effect throughout my employment with the company and may not be modified by any oral or implied agreement. **Applicants Signature:** _____ **Date:** _____